

# THE PROMISED LAND RANCH + PRESERVE

## RENTAL AGREEMENT + RULES

### Overview

The Promised Land Ranch + Preserve’s mission is to enrich lives through indoor and outdoor activities. Our beautiful 80 acre property offers a natural and beautiful backdrop to bring health and wellness to those of all abilities. We are an inclusive organization with full accessibility for those with special needs, whether physical or cognitive, as well as our wonderful community at large. Thank you for partnering with us as we strive to bring our mission to this greater Menomonee Falls community.

### Clubhouse Facility

1. Maximum capacity is 25 people
2. Facility includes access to:
  - a. Refrigerator/freezer and mini-fridge
  - b. Bathroom
  - c. (4) Rectangular banquet tables (more available upon request)
  - d. (35) Stacking chairs (more available upon request)
  - e. Electric Range
  - f. Parking for up to 20 vehicles

Clubhouse Great Room	TPL Tier II Member (or higher)	Non-TPL Member
	\$50/hour	\$75/hour

### Deposit Policy

A deposit of 30% of the total rental fee is required to reserve the requested rental dates, with a minimum deposit of \$25. Deposits will be refunded within two weeks of the final inspection of the facility. Refund of deposit will be withheld for any damages to the facility, equipment or property, or if there are any violations of our policies as stated below.

### Cancellation Policy

Cancellations can be made up to two weeks prior to the event for a refund of the rental fees. Deposits are non-refundable for any cancellations. Last minute cancellations within two weeks prior to event date forfeit any and all payments received.

### Site Rules

- Reservation times include setup and cleanup time. If setup is needed the night prior, that must be pre-arranged to ensure the site is available, and is included in the total reservation time.
- All fees are due two weeks prior to the event.
- Smoking, tobacco products, firearms, drugs, and alcohol are prohibited. The Promised Land Ranch + Preserve is a family friendly organization and violations to this policy will not be tolerated. The severity of any violations will result in lifetime bans from our property.
- Guests are restricted to access of only the rooms and facilities that are rented. Other access to

facilities, trails and animals is prohibited. Trail access is available for purchase on a daily or annual rate.

- All garbage must be taken to outside garbage cans, chairs and tables must be stacked and returned to their original placement.
- Parking is limited to the paved parking lot. Overflow parking is available in grass along the road in the dry season only.
- All feminine products and personal care items must be disposed of in the trash cans - do NOT flush these items. If the facility is missing any supplies in the bathroom facility, please notify your rental contact (number provided at time of reservation).
- Fog machines, the use of nails or making holes for decorations, non-washable art supplies, fondue fountains, fireworks and sparklers, excessively loud music, and fire pits are strictly prohibited.
- Photos of your event may be used for marketing purposes.

### **Facility Rental Application Process**

- Obtain a rental application through TPL's website ([thepromisedlandranchandpreserve.com](http://thepromisedlandranchandpreserve.com)) or by requesting one via email ([info@thepromisedlandranchandpreserve.com](mailto:info@thepromisedlandranchandpreserve.com)).
- Complete and return form via mail (W187N8581 Maple Rd, Menomonee Falls, WI 53051) or email ([info@thepromisedlandranchandpreserve.com](mailto:info@thepromisedlandranchandpreserve.com)).
- If your rental is approved, you can submit the deposit by mailing a check to the address above or completing an online payment through our website.
- Once payment is received, your rental date is officially secured. Dates are reserved on a first come, first served basis, only when the deposit is received - no exceptions.
- All payments are due two weeks prior to the event date.
- Deposit is refunded with cleared inspection within two weeks after the event date.

# THE PROMISED LAND RANCH + PRESERVE

## CLUBHOUSE RENTAL APPLICATION

Application Date (XX/XX/XXXX): \_\_\_\_\_

Applicant Name (First, Last): \_\_\_\_\_

Applicant Email Address: \_\_\_\_\_

Organization Name (if applicable): \_\_\_\_\_

Applicant Phone Number: \_\_\_\_\_

Home or Organization Address: \_\_\_\_\_

\_\_\_\_\_

Requested Rental Date and Time (includes setup and cleanup): \_\_\_\_\_

Estimated Number of Guests: \_\_\_\_\_

Nature of Event (Baby Shower, Family Reunion, Birthday Party, etc): \_\_\_\_\_

\_\_\_\_\_

Are you a Level 2 or higher TPL member? (Check one)

- Yes
- No
- No, and I am interested in more information

Do you have any concerns or special accommodations for your event? \_\_\_\_\_

\_\_\_\_\_

By signing this document, I agree to all of the stated rules and processes laid out by The Promised Land Ranch + Preserve. I understand that I must submit my deposit in order to reserve any particular date.

\_\_\_\_\_

Printed Name

Signature

Date